



**Journal of Extension**  
*Sharing Knowledge, Enriching Extension*

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**President, Board of Directors**

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# Extension Journal, Inc.

- ***Journal of Extension***
  - 6 On-line Issues Published Annually
  - 3,000 Plus Website Hits Daily
  - Exclusively online since 1994
  - Article Acceptance rate is 27%
- **National Job Bank**
  - Postings for research, education and extension
  - JOE became the host in 2003

# *JOE* Website

[www.joe.org](http://www.joe.org)

# *Journal of Extension (JOE)*

- The Refereed Journal for Extension
- Peer-validated Outlet for Authors
- Professional Development Opportunities
- Global Innovation through Searching of Research and Ideas

# Why Read *JOE*?

- Highlights Extension Programs across Nation
- Improves Effectiveness as Educators
- Expands Knowledge Base
- Gain *“Ideas At Work”* & *“Tools of the Trade”*
- Free – paid by the State Extension System
- Available On-line

# Why Write for *JOE*?

- Recognized as Scholarly Work
- Vehicle to Share Ideas & Innovative Education
- Demonstrates Program Impacts
- Enhances Writing Skills
  - Professional Editor Coaching

# Journal Sections/ Article Categories

- Feature
- Research in Brief
- Ideas at Work
- Tools of the Trade
- Commentary

# Submission Formats and Procedures

- Electronic only
- Single designated corresponding author
- Word file with graphics/tables embedded
- References are APA, 6<sup>th</sup> Edition
- Layout, tables and graphics are described in detail at <http://www.joe.org/for-authors-submission-guidelines.php>



# Tips for Writing for JOE

- Read JOE
- Follow the submission guidelines
- Write for a broad extension audience
- Keep web and on-screen reading in mind
- Keep a clear focus
- Use an effective title
- Invite colleague review

# Review Process

- Two-tiered review
- Blind review
- Established criteria (varies by submission type)
- Reviewers recommend:
  - Accepted for publication
  - Accepted for publication contingent on minor revision
  - Major revision and resubmission required
  - Rejected for publication

# Why Be a JOE Reviewer?

- 3 Year Term
- Identify Competency Area
  - Breadth and Depth of Subject Area/Topic
- Published in Referred Journals or Similar Publications
- Excellent Writing and Grammar Skills
- Active or Retired Extension Professional

# *National Job Bank*

## **Job Seekers**

- Free registration and accounts
- Quick online access to employers
- Daily alerts when relevant jobs become available

# *National Job Bank*

## **Search Committees and Employers**

- Target Extension & Outreach professionals
- Cost effective service
- Expansion of applicant pool
- Communication with potential employees

*National Job Bank*  
Website

<http://jobs.joe.org>

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