



**Annual Plan of Work
January 1, 2016 – December 31, 2016**

Committee Name	Programs Committee
Committee Members	<p>Jodi Azulai - California Karen Ballard – Arkansas (Ex-Officio) Jerry Chizek - Iowa Marina Denny - Mississippi Laura Downey - Mississippi Patsy Ezell - Maryland Julie Huetteman - Indiana Terry Janssen - Iowa Kenneth Jones - Kentucky Curtis Krajca - Texas Diane Mashburn – Arkansas Keith Niemann – Nebraska Brad Paleg – Maryland Tom Payne II – Texas Rich Poling – Arkansas – Co-Chair Karen Reddersen – Maryland Julie Robinson – Arkansas - Co-Chair Marcie Simpson – Georgia Anna Smith – Kentucky Carrie Stark – Nevada (Ex-Officio) Katie Weber – Texas</p>
Please provide a brief scope of work of the committee.	<p>The Programs Committee plans and implements the program and activities for the NAEPSDP annual conference. The Committee also plans and conducts professional development activities for Association members, including topical webinars.</p>

Specific Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Plan and conduct NAEPSDP webinars and (with the SRPLN PSD Committee) a virtual summer school series.	Julie Robinson, Rich Poling, Julie Huetteman, Marina Denny, Jodi Azulai, Katy Weber,	Julie Robinson	October 20, 2016	
Plan and implement the program for the 2016 NAEPSDP Annual Conference	Entire Committee	Rich Poling and Julie Robinson	December 8, 2016	
Develop and send out the call for presentation proposals and select presentations for the NAEPSDP Annual Conference.	Entire Committee	Rich Poling	September 2, 2016	
Set meal and break menus for 2016 NAEPSDP Conference	Rich Poling, Brad Paleg, Karen Reddersen, Laura Downey	Rich Poling	September 17, 2016	
Plan evening activity options for 2016 NAEPSDP Conference.	Rich Poling, Diane Mashburn, Katy Weber, Tom Payne	Rich Poling	September 17, 2016	
Budget Request	Transcription of webinar sessions = \$1,010 NAEPSDP Annual Conference Expenses = \$33,735			