

**Annual Meeting of the Membership
Meeting, December 6, 2017
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Stark			
Stark called the meeting to order at 11:50 am.			
Stark welcomed members and recognized first-time conference attendees and life members.			
Stark called for any additions to the agenda. There were no additions to agenda.			
MOTION	Approve the 2017 Annual Membership Meeting Agenda	MOVED/2ND/VOTE	Siegelin/Cummings/passed

Roll Call - Downey			
Officers:		Regional Reps:	
Carrie Stark (W), President	X	Aly Valentine, North East	X
Mike Lambur (S), President-Elect	X	Joy Millard, North Central	X
Laura Downey (S), Secretary	X	Todd Hurt, Southern	X
Rich Poling (S), Treasurer	X	Cody Stone, West	X
Karen Ballard (S), Past President	X	Terrance Wolfork, 1890s	X
Committee Chairs:			
Joe Hunnings (S), Awards & Recognition		Michael Lambur (S), Chair Policy and Resolution	X
Jodi Azulai (W), Co-Chair Marketing	X	Todd Hurt (S), Co-Chair Marketing	X
Julie Robinson (S), Co-Chair, Programs	X	Teresa Byington (W), Co-Chair Programs	X
Mary Fran San Soucie (W), Co-Chair Membership	X	Aly Valentine (NE), Co-Chair Membership	X
TBD, Chair, Finance		Karen Ballard (S), Chair Nominating	X
Liaisons			
Jerry Chizek (NC)-PILD Representative (2 nd Yr)	X	Steve Siegelin (W), PILD Representative (1 st Yr)	X
Jan Carroll (W)-JOE Representative		Julie Huetteman (NC)-eXtension Fellowship	X

Secretary's Report - Downey			
Downey asked for corrections to the 2016 Annual Membership Meeting Minutes, if any.			
MOTION	Approve the 2016 Annual Membership Meeting Minutes	MOVED/2ND/VOTE	Barth/Davis/passed

Treasurer's and Finance Report - Poling
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Poling presented account balances, as of December 3, 2017, of \$61,727.38. From January 1 to December 3, 2017 total membership income was \$9,360, year to date total expenditures was \$37, 611.03, year to date total income was \$57,448.40, and net income was \$19,837.

Poling presented a proposed budget for 2018 with a total income of \$50,600 and total expenses of \$50,600 and a balance of \$0.

MOTION	Accept and file the 2017 Treasurer's report	MOVED/2ND/VOTE	Ballard/Valentine/passed
MOTION	Accept the 2018 proposed budget	MOVED/2ND/VOTE	Stone/Robinson/passed

Marketing Committee report - Hurt and Azulai

Hurt and Azulai recognized committee members and reviewed committee accomplishments including, a quarterly newsletter, maintenance of a Facebook page, and selection/development of marketing materials.

Membership Committee report- San Soucie and Valentine

San Soucie and Valentine recognized committee members and reviewed committee accomplishments including, partnering with the Marketing Committee, attending other JCEP organization conferences to recruit new members, profiling members on the association webpage.

Programs Committee report- Byington and Robinson

Byington and Robinson recognized committee members and reviewed committee accomplishments, including webinars, the Virtual Summer School with the Southern Region Program Leaders Network—PSD Committee, and efforts related to the Annual Conference.

A Virtual Summer School will be held in 2018.

Resolutions and Policy Committee report - Lambur

Proposed changes to the Constitution were posted on the NAEPSDP website.

Lambur presented each change individually by describing the proposed changes and providing justification for the change.

Recommended changes were made in the following sections of the Constitution--Article II; Article III; Article IV, section 5a; Article IV, section 7.

MOTION	Approve proposed changes to Constitution--Article II	MOVED/2ND/VOTE	Baughman/McCoy/passed
MOTION	Approve proposed changes to Constitution--Article III	MOVED/2ND/VOTE	Poling/Craig/passed
MOTION	Approve proposed changes to Constitution--Article IV, section 5a	MOVED/2ND/VOTE	Valentine/Hurt/passed
MOTION	Approve proposed changes to Constitution--Article IV, section 7	MOVED/2ND/VOTE	Azulai/Ballard/passed

eXtension Program and Evaluation Fellowship - Julie Huetteman

Huetteman served as the 2017 Program and Staff Development eXtension Fellow. Huetteman presented an Ignite session that reviewed her fellowship experience. Cummings presented a certificate of appreciation to Huetteman.

Cummings announced Karen Vine as the recipient of the 2018 Program Development eXtension Fellow.

JCEP Presentation - Mayhew and Jones, JCEP Representatives

Julie Robinson received the JCEP Creative Excellence Award for her work on the Accessibility Summit.

Karen Ballard was recognized for her service as a member of the Board of Directors of the JCEP 2015-2017.

Awards and Recognition - Davis and McCoy

McCoy presented a first-time attendee award to Danae Wolfe (The Ohio State University) and Amber Shanahan (the University of Minnesota).

Davis presented the Outstanding Contributor Award to Karen Ballard.

Recognition of 2016-2017 NAEPSPD Board of Directors, Committee Chairs, and Liaisons - Stark

Stark recognized the 2016-2017 Board of Directors, Committee Chairs, and Liaisons.

Nominating Committee Report - Ballard

Ballard recognized members of the nominating committee.

Ballard installed the 2017-2018 Board of Directors and committee chairs.

Board of Directors

Mike Lambur, President

Julie Robinson, President-elect

Rich Poling, Treasurer

Steve Siegelin, Secretary

Aly Valentine, Northeast Regional Representative

Joy Millard, North Central Regional Representative

Todd Hurt, Southern Regional Representative

Cody Stone, Western Regional Representative

Terrance Wolfork, 1890s Regional Representative

Committee Chairs

Sarah Baughman and Marina Denny, Programs Committee

Jodi Azulai and Danae Wolf, Marketing Committee

Teresa McCoy, Awards and Recognition Committee

Julie Huetteman and Todd Hurt, Membership Committee

Laura Downey and Suzanna Windon, Finance Committee

Carrie Stark, Nominating Committee

Julie Robinson, Resolutions and Policy Committee

Liaisons

Steve Siegelin, second year PILD representative

To be selected, first year PILD representative

Jan Carroll, JOE representative

Immediate Past President Remarks – Stark

Stark provided closing remarks, highlighting successes over the last year, and noted the benefits of participating in the organization. Stark presented the NAEPSPD quill to Mike Lambur as incoming President.

Incoming President Remarks – Lambur

Lambur presented Stark with a memento of her time as President and make closing remarks.

MOTION	Adjourn the 2017 Annual Membership Meeting	MOVED/2ND/VOTE	Cummings
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Adjourned.