

Board of Directors and Committee Chairs Meeting, November 8, 2023 Via Zoom Unapproved Minutes

Submitted by Michelle Gaston, Secretary

Call to Order – McCoy	
Called to order at 1:02 p.m. 15 in attendance.	

Roll Call – Gaston						
Officers		Regional Representatives				
Teresa McCoy (NC), President	Х	Adeola Ogunade, Northeast				
Matt Benge (S), President-Elect	Х	Brenda Allen, North Central				
Julie Huetteman (NC), Past President	Х	Craig Rotter, Southern				
Michelle Gaston (NC), Secretary	Х	Lendel Narine, West				
Meredith Weinstein (S), Treasurer	Х	LaTasha Ford, 1890s				
		Vacant, 1994s				
Committee	Cha	irs/Co-Chairs				
Jeremy Elliott-Engel (W) Awards & Recognition	Х	Lisa Kaslon (NC), Awards & Recognition				
Vikram Koundinya (W), Conference	Х	Lendel Narine (W), Conference				
Steve Siegelin (W), Finance		Julie Robinson (S), Finance				
Cheryl Newberry (W), Marketing	Х	Hannah Gerken (W), Marketing				
Brad Sewell (NC), Membership	Х	Tearney Woodruff (S), Membership				
Meghan Loughlin-Krusky (NC), Prof. Development		Emily Lane Smith (S), Professional Development				
Julie Huetteman (NC), Nominating	Х					
Matt Benge (S), Policy & Resolution	Х					
L	iaisc	ons				
Laurie Chandler (NC) JCEP PILD Representative (2nd	x	Meghan Loughlin-Krusky (NC), JCEP PILD				
Yr.)	^	Representative (1st Yr.) – starting in May 2022				
Mary Fran San Soucie (W), JCEP ELC Representative	,	Kimberly Gay (S), JCEP ELC Representative (1st	Х			
(2 nd Yr.)	Х	Yr.) – starting in May 2022				
Steve Siegelin (W), JOE Representative						
Guests						

Approval of Consent Agenda – McCoy					
Motion	Motion to approve the	Moved/2 ND /Vote	Weinstein /Gay /Passed		
	consent agenda				

Reports of Officers:

President's Report - McCoy

Registration is at 92. Lodging adjustments have been made several times to accommodate attendees. A reminder will be going to committee chairs to prepare a short report for the annual meeting.

Secretary's Report - Gaston

Gaston will send calendar invites for the November Board meetings in Salt Lake City. A Zoom option will not be available.

Treasurer's Report – Weinstein

Financial Report was sent via email. Conference materials, speakers, and post-trip bus expenses have been paid. A financial report will be provided closer to annual meeting.

Treasurer's Report (10/31/23)

Account balances total = \$158,926.71 Year-to-Date Expenditures: \$9,396.05 Year-to-Date Income: \$26,552.48 Year-to Date Net Income: \$17,156.43

Reports of Regional Representatives:

Ogunade (NE), Allen (NC), Rotter (S), Narine (W), Ford (1890)

NE – Working on securing a hotel in Pittsburgh for the 2025 conference. Planning for the week before Thanksgiving as the conference dates. NC – Looking at location options for the group dinner during the conference.

Reports of Committees:

Awards & Recognition – Elliott-Engel & Kaslon

Awards recipients will be announced at the conference. McCoy will bring the plaques.

Conference – Koundinya & Narine

Volunteers are being recruited for conference duties. All other details are coming together. Utah State is providing the majority of AV equipment and a person for technical support. Still waiting to see if there will be enough interest to move forward with post conference tours.

Finance – Siegelin & Robinson

No report.

Marketing – Newberry & Gerken

Material for next newsletter is due December 13.

Membership – Sewell & Woodruff

- There were 53 responses to the mentor survey which also included questions about the marketing toolkit, website refresh, and newsletters.
- Goosechase is a scavenger hunt for new members and first-time attendees during the conference. There will be prizes for the top three participants. All are welcome to donate items for the prize bags.
- Regional reps will host a night out and discussion topics were shared for the regional meetings.

Nominating - Huetteman

Installation of officers will be done during the annual meeting.

Policy & Resolution - Benge

There are some suggested changes from the Multicultural Task Force to be handled next year for the operating procedures as well as the constitution and by-laws.

Professional Development – Loughlin-Krusky & Lane Smith

No report.

Reports of Liaisons:

JCEP / Extension Leadership Conference (ELC) – San Soucie & Loughlin-Krusky

There were 99 topic submissions and the team is looking for reviewers. Contact San Soucie if interested in helping review.

Registration is open for the February 14-15, 2023 Extension Leadership Conference in Tampa, Florida.

JCEP / Public Issues Leadership Development (PILD) - Chandler & Gay

April 15-17, 2023 Public Issues Leadership Development Conference will be in Arlington, Virginia. https://www.jcep.org/elc

Journal of Extension - Siegelin

No report.

Unfinished Business

Huetteman reported that the AFRI grant ends December 31, 2023 and a final report will be submitted within 120 days. There are a limited number of books available for members who have not received them. There will be a presentation related to the grant during this year's conference.

New Business

Benge is seeking leadership for the conference chair or co-chairs for the 2024 conference. A chair/co-chair for the finance committee is also needed.

Adjourn			
MOTION	To adjourn.	Moved/2 ND /	Huetteman / Weinstein

Next meeting: Monday, November 27, 2023, 4 p.m. MT in Salt Lake City.