



**Board of Directors and Committee Chairs
Meeting, November 29, 2021
Via Zoom
Minutes**

Submitted by Catie Croft, Secretary

Call to Order – Siegelin			
Siegelin called the meeting to order at 3:00 p.m. ET			

Roll Call – Croft			
Officers		Regional Representatives	
Steve Siegelin (W), President	X	Teresa McCoy, North Central	X
Julie Huetteman (NC), President-Elect	X	Fran Sulinski, North East	X
Catherine (Catie) Croft (1890s), Secretary	X	Ken Jones, Southern	X
Meredith Weinstein (S), Treasurer	X	Alda Norris, Western	X
Terrence Wolfork (1890s), Past President	X	Cynthia Wilson-Willis, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Vikram Koundinya (W), Awards & Recognition	X	Amanda Rysz (NC), Awards & Recognition	X
Suzanna Windon (NE), Finance	X	Julie Robinson (S), Finance	X
Carrie Stark (W), Marketing	X	Cheryl Newberry (W), Marketing	X
Catie Croft (1890s), Membership	X	Ken Jones (S), Membership	X
Mary Halbleib (W), Professional Development	X	Diane Mashburn, (S), Professional Development	X
Julie Huetteman (NC), Resolutions & Policy	X	Terrence Wolfork (1890s), Nominating	
Cynthia Wilson-Willis (1890s), Conference	X	Matt Benge (S), Conference	X
Jennifer Bates, HelmsBriscoe		Latasha Ford (1890s), Conference	X
Liaisons			
Kristi Farnar (S), PILD Representative (1 st Yr.)	X	Terralon Chaney, (1890s) PILD Representative (2 nd Yr.)	
Marina Denny (S), JOE Representative	X	Julie Huetteman, (NC), JCEP Representative	X
		Jared Morrison (NC), JCEP Representative	X
Webmaster			
Tom Payne			
Guests			

Approval of Consent Agenda – Siegelin			
No consent agenda was emailed to the board prior to the meeting.			
MOTION	No motion was given	MOVED/2ND/VOTE	//Passed

Reports of Officers:

Treasurer’s Report – Weinstein
Treasurer’s Report and Budget Update for November 2021 were sent via email. November Treasurer’s Report Account balance total = \$75,832.28 Net income = \$15,736.33 YTD net income: \$23,025.40 Budget Update, November 2021: \$20,281.32

Reports of Committee:

Conference – Wilson-Willis, Ford, Bengé
Benge stated that conference preparation is going well. Emails to presenters will be going out later this evening. There are 111 participants registered for the conference and at least one person from every presentation registered. The third keynote speaker from NIFA responded today and will be presenting on Thursday. Bengé will make the necessary corrections to the agenda and update the zoom link for participants. Siegelin reminded the committee chairs to send in their video reports to Bengé.

Membership- Jones, Croft
Jones discussed the email that was sent out regarding the mentor program. He asked that board members who received that email to engage with the new members during the reception and throughout the week to make sure they have what they need.

Discussion
Siegelin discussed the annual business meeting agenda. Changes were made to agenda at the request of a few board members. Siegelin asked that Bengé he create a zoom poll to document those who vote for the new constitutional changes. Siegelin asked that if there are special guests that are present to please message him directly in the chat. Membership committee will give a live report and other committees will have pre-recorded reports. All questions will be taken in the chat box. The awards ceremony will serve as the awards committee report. Newberry asked for a website update so that she can provide an update to the association. Siegelin stated that the discussion has been put on hold until January, but the improvement of the website could be discussed and the website guidelines could be highlighted. Items can still be added to the silent action by sending them to Robinson via email. Huetteman gave an update on the elections. Adeola Ogunade from West Virginia University, has been recognized for the northeastern region representative. She will be starting in January 2022 since they are not currently a member for 2021. Ogunade will be appointed at the January board meeting. Lendel Narine (Utah) will serve as the Western Region Representative for one year (2022). Still looking for a 2022 North Central Rep. There are still spots to fill in the conference and professional development committee.

Adjourn			
Siegelin ended the meeting at 3:24 PM EST.			
MOTION	To adjourn the November 29, 2021 Board Meeting	MOVED/2ND/	Wolfork/Weinstein/passed

Next meeting: January 2022 EST via ZOOM.