

Board of Directors and Committee Chairs
Meeting, September 2, 2021
Via Zoom
Minutes
Submitted by Catie Croft, Secretary

Call to Order – Siegelin			
Siegelin called the meeting to order at 12:00 p.m. ET			

Roll Call – Wolfork			
Officers		Regional Representatives	
Steve Siegelin (W), President	X	Teresa McCoy, North Central	X
Julie Huetteman (NC), President-Elect	X	Fran Sulinski, North East	X
Catherine (Catie) Croft (1890s), Secretary	X	Ken Jones, Southern	X
Meredith Weinstein (S), Treasurer	X	Alda Norris, Western	X
Terrence Wolfork (1890s), Past President		Cynthia Wilson-Willis, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Vikram Koundinya (W), Awards & Recognition	X	Amanda Rysz (NC), Awards & Recognition	X
Suzanna Windon (NE), Finance	X	Julie Robinson (S), Finance	X
Carrie Stark (W), Marketing		Cheryl Newberry (W), Marketing	
Catie Croft (1890s), Membership	X	Ken Jones (S), Membership	X
Mary Halbleib (W), Professional Development		Diane Mashburn, (S), Professional Development	X
Julie Huetteman (NC), Resolutions & Policy	X	Terrence Wolfork (1890s), Nominating	
Cynthia Wilson-Willis (1890s), Conference	X	Matt Benge (S), Conference	X
Jennifer Bates, HelmsBriscoe		Latasha Ford (1890s), Conference	X
Liaisons			
Kristi Farner (S), PILD Representative (1 st Yr.)		Terralon Chaney, (1890s) PILD Representative (2 nd Yr.)	
Marina Denny (S), JOE Representative	X	Julie Huetteman, (NC), JCEP Representative	X
		Jared Morrison (NC), JCEP Representative	X
Webmaster			
Tom Payne			
Guests			

Approval of Consent Agenda – Siegelin			
The consent agenda was emailed to the board prior to the meeting.			
MOTION	Accept the consent agenda for today's meeting.	MOVED/2ND/VOTE	Weinstein/Huetteman/Passed

Reports of Officers:

President's Report – Siegelin

Siegelin gave an update on JCEP on them working aggressively on reviewing their official documents and mission. Transitions should begin in May 2022.

Treasurer's Report – Weinstein

Treasurer's Report and Budget Update for September 2021 were sent via email.

September Treasurer's Report

Account balance total = \$59,880.87

Net income = (\$1,389.84)

YTD net income: \$4,583.53

Budget Update, September 2021: \$6,790.11

Weinstein reported that the 1st deposit for the conference speaker has been paid. The JCEP award donation has been received. Membership dues for this year and next year have been coming in. Two conference registrations have been paid.

Reports of Committee:

Awards – Rysz, Koundinya

Rysz reported that the committee has selected and notified the winners and will be presenting them to the winners at the December conference.

Rysz mentioned that she has thought about how she can get more people from other states involved with applying for more awards by promotion in other associations. Rysz asked who can nominate for the awards and if people outside the organization were eligible to do so.

Huetteman clarified by saying that only NAEPSDP members are able to nominate individuals for awards.

Morrison suggested that we have a drop down menu of eligible members for awards on the application so that only those on the list may be nominated.

Conference – Wilson-Willis, Ford, Bengé

Benge updated the board on the proposals. All proposals have been accepted and presenters have been notified. There was a 72% acceptance rate with a variety of topics and presenters across the regions.

Ford announced that registration is officially open for conference. A tentative schedule has been developed and is in the process of being finalized. The 2nd speaker has been confirmed and the contract will need to be sent along with payment.

Wilson-Willis stated that we are still waiting on the NIFA speaker and no one has been confirmed from NIFA yet.

Website Newberry

Newberry was unable to be on the meeting today. Siegelin gave the report.

Created a spreadsheet of all the pages on the website and reviewed for what is current, what is out of date, what should be combined or revised. The document is in Box at this link if anyone wants to review in the Website Committee Folder. <https://app.box.com/s/7qq3ze99qx63j5lms49436pokwvey5rc>

Began working on website management policy to outline procedures for who updates what section, how updates should be done, etc. We'll share this with the Board later for review and approval.

Have already begun to work on some of those revisions that are simply cleaning up and streamlining information.

Streamlined the Past National Conferences pages into one page and provided links to agendas and conference proceedings where applicable.

streamlined the Resources section into one page and updated links and information.

Discussion

Huetteman discussed

New Business

Announcements

Adjourn

Siegelin ended the meeting at 1:02 PM EST.
There was no motion to adjourn.

MOTION		MOVED/2ND/	//passed
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Next meeting: Thursday November 4, 2021 12:00 p.m. EST via ZOOM.