



**Board of Directors and Committee Chairs
Meeting, September 23, 2020**

Via Zoom

Minutes

Submitted by Julie Huetteman, Secretary

Call to Order – Wolfork
Siegelin called the meeting to order at 1:00 p.m. ET

Roll Call – Huetteman			
Officers		Regional Representatives	
Terrence Wolfork (1890s), President		Danae Wolfe, North Central	x
Steve Siegelin (W), President-Elect	x	Fran Sulinski, North East	x
Julie Huetteman (NC), Secretary	x	Ken Jones, Southern	x
Meredith Weinstein (S), Treasurer	x	Rebecca Sero, Western	x
Julie Robinson (S), Past President		Cynthia Wilson-Willis, 1890s	
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Teresa McCoy (NE), Awards & Recognition	x	Amanda Rysz (NC), Awards & Recognition	
Suzanna Windon (NE), Finance			
Matt Benge (S), Marketing			
Catie Croft (1890s), Membership		Ken Jones (S), Membership	x
Celeste Carmichael (NE), Professional Development	x	Danae Wolfe, (NC), Professional Development	x
Steve Siegelin (W), Resolutions & Policy	x	Julie Robinson (S), Nominating	
Cynthia Wilson-Willis (1890s), Conference		Matt Benge (S), Conference	
		Latasha Ford (1890s), Conference	x
Liaisons			
Katy Gottwald (S), PILD Representative (2 nd Yr.)	x	Terralon Chaney, (1890s) PILD Representative (1 st Yr.)	
Marina Denny (S), JOE Representative	x		
Webmaster			
Tom Payne			
Guests			

Approval of Agenda – Siegelin			
Received an additional item for new business.			
MOTION	Approve agenda with the addition of new business to discuss peer associations offering free conference registration for JCEP Board members.	MOVED/2ND/VOTE	Wolfe/Weinstein/passed

Approval of Minutes – Huetteman
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Unapproved August meeting minutes were emailed to NAEPSDP board members in advance of the meeting.			
MOTION	Accept the August 26, 2020 meeting minutes.	Moved/2ND/VOTE	Weinstein/Wolfe/passed

Reports of Officers:

President's Report – Wolfork
Siegelin reported that Wolfork is meeting with Helms Briscoe for event planning support conversations with JCEP.

President-Elect's Report – Siegelin
No report

Past President's Report – Robinson
No report

Secretary's Report – Huetteman
No report

Treasurer's Report – Weinstein
Treasurer's Report and Budget Update for September were sent via email. September 2020 Treasurer's Report (Aug. 24 – Sept. 21) Account balances total = \$41,328.57 Net income = \$112.35 YTD net income: \$(3,849.03) Budget Update, September 2020: \$(6,281.32) Siegelin accepted and filed for audit.

Reports of Regional Representatives:

North Central – Wolfe
No report

North East – Sulinski
Met on 9/10. Looking to draw people in to regional meetings by sharing information on specific topics. Plan to meet two times a year.

Southern – Jones
Did have Southern Regional Directors network meeting and had conversations about upcoming virtual conference.

Western – Sero
No report

1890s – Wilson-Willis
No report

Reports of Committee:

Awards and Recognition – McCoy & Rysz
Applications have been received for awards and the committee is reviewing and scoring at this time. Because of the virtual conference, committee is looking into having awards mailed directly to award recipients.

Marketing – Bengé

No report

Membership – Croft & Jones

Will be meeting next month. Working on plans for the new member reception activities. Will be connecting Board members as mentors with new members. Looking at coordination of conference ZOOM links.

Nominating – Robinson

The Nomination Committee will close nominations on Friday, and send a proposed slate of officers to the board, after verifying that everyone nominated, is willing to serve.

Resolutions & Policy – Siegelin

No report

Professional Development – Carmichael & Wolfe

Final webinar today at 3 ET Paul Hill, Utah State, Rural Online Initiative, with 143 currently registered.

Finance – Windon

Reminder to our marketing and award committee chairs that we need to spend money.

Conference – Wilson-Willis, Bengel, & Ford

Registration is officially open on the website. Rich Polling helped set this up. Includes a tentative schedule. Fort Valley graphic artist added 10-year celebration graphics. Proposals are being reviewed.

Reports of Liaisons:

JCEP / Extension Leadership Conference – Robinson & Wolfork

JCEP has been discussing the virtual conference activities across the organizations.

PILD – Gottwald & Chaney

Working on scheduling a hybrid approach for the conference.

Journal of Extension – Denny

Still needing JOE reviewers, if interested, contact Denny. JOE includes goal to support author development and this may contribute to review time and acceptance rates. Organizations are asked to help provide professional development on scholarly writing for staff.

Webmaster - Payne

No report

Unfinished Business

None

New Business

Siegelin shared that peer associations are offering conference registration waiver for JCEP Board Members - Past-President, President, and President-Elect positions for all JCEP associations (21-24 individuals). JCEP officers typically attend their own association and two others during the year.

MOTION	Look at providing conference registration waiver for JCEP Board members for all JCEP associations (21-24	MOVED/2ND/VOTE	Huetteman/Jones/passed
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	individuals) this year as it is no cost to us, but revisit again next year for review and future consideration.		
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Adjourn			
MOTION	Adjourn the September 23, 2020 Board Meeting (1:47 p.m. ET)	Moved/2nd/	Huetteman/Weinstein

Next meeting: Wednesday, October 28, 2020, 1:00 p.m. ET via ZOOM.