



Board of Directors and Committee Chairs
Meeting, August 26, 2020
Via Zoom
Minutes
 Submitted by Julie Huetteman, Secretary

Call to Order – Wolfork			
Wolfork called the meeting to order at 1:03 p.m. ET			

Roll Call – Huetteman			
Officers		Regional Representatives	
Terrence Wolfork (1890s), President	x	Danae Wolfe, North Central	
Steve Siegelin (W), President-Elect	x	Fran Sulinski, North East	x
Julie Huetteman (NC), Secretary	x	Ken Jones, Southern	
Meredith Weinstein (S), Treasurer	x	Rebecca Sero, Western	x
Julie Robinson (S), Past President	x	Cynthia Wilson-Willis, 1890s	x
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Teresa McCoy (NE), Awards & Recognition		Amanda Rysz (NC), Awards & Recognition	x
Suzanna Windon (NE), Finance			
Matt Benge (S), Marketing			
Catie Croft (1890s), Membership	x	Ken Jones (S), Membership	
Celeste Carmichael (NE), Professional Development	x	Danae Wolfe, (NC), Professional Development	
Steve Siegelin (W), Resolutions & Policy	x	Julie Robinson (S), Nominating	x
Cynthia Wilson-Willis (1890s), Conference	x	Matt Benge (S), Conference	
		Latasha Ford (1890s), Conference	x
Liaisons			
Katy Gottwald (S), PILD Representative (2 nd Yr.)		Terralon Chaney, (1890s) PILD Representative (1 st Yr.)	
Marina Denny (S), JOE Representative			
Webmaster			
Tom Payne			
Guests			

Approval of Agenda – Wolfork			
Agenda was emailed to all prior to the meeting.			
MOTION	Approve the agenda as presented.	MOVED/2ND/VOTE	Robinson/Siegelin/passed

Approval of Minutes – Huetteman			
Minutes for July 22 were emailed to all prior to the meeting.			
MOTION	Approve the minutes as presented.	MOVED/2ND/VOTE	Robinson/Weinstein/passed

Reports of Officers:

President's Report – Wolfork
No report
President-Elect's Report – Siegelin
No report
Past President's Report – Robinson
No report
Secretary's Report – Huetteman
No report
Treasurer's Report – Weinstein
Treasurer's Report and Budget Update were sent via email. July Treasurer's Report (July 20-August 24, 2020) Account balances total: \$41,216.22 Net income: \$503.38 YTD net income: (\$3,812.54) Budget Update, August 2020: (\$6,393.67) Wolfork accepted and filed for audit.

Reports of Regional Representatives:

North Central – Wolfe
No report
North East – Sulinski
Meeting scheduled for Sept. 10.
Southern – Jones
No report
Western – Sero
Had reminded region about Virtual Summer School recordings and close of proposals for annual conference.
1890s – Wilson-Willis
No report

Reports of Committee:

Awards and Recognition – McCoy & Rysz
Need nominations for awards, deadline is August 31. Will send a reminder.
Marketing – Bengé
No report
Membership – Croft & Jones

- Had 2 membership renewals since last meeting.
- Working on new member reception at conference on Monday, after the board meeting. Working on agenda for that.

Nominating – Robinson

- Going to start taking nominations for President-Elect, Secretary, North Central Regional Rep, Western Regional Rep, 1890s Rep.

Resolutions & Policy – Siegelin

- Updated Operating Procedures document to include the changes about the First Time Conference Attendee Scholarship that was approved last month.
- Getting input and drafting new language about setting a regional rotation schedule for the conference site. This would be an update to the Operating Procedures.

Professional Development – Carmichael & Wolfe

- Met on August 18.
- Paul Hill webinar is next on September XX. Currently have over 40 registered.
- Virtual Summer School - 971 unique registrants, working on summary.
- Checked in with Wolfe who is working on technology for the annual conference.
- Reviewed eXtensions’ connect platform (<https://connect.extension.org/>) as possible site to meet for peer-to-peer connections and dialogue. May add link to that page on NAEPSDP website.
- Reported back to Membership Committee, that perhaps not everyone received invitation emails for VSS.

Finance – Windon

No report

Conference – Wilson-Willis, Bengel, & Ford

- Shared proposed budget for the conference.
- Discussion about recording sessions, posting on website, and the costs for that.
- Theme for conference – survey sent to membership, received 9 submissions. Committee reviewed and selected “Celebrating 10 of Excellence and Embracing Change”
- Draft agenda was shared. Discussion about scheduling of new member reception, sharing past president videos throughout conference, existing board meeting on Monday at 2:30 or 3:00.
- Looking to add an hour for the annual business meeting, and new board meeting on Thursday.
- Have received submissions for proposed presentations.
- Robinson is making tentative plans for the silent auction.
- Discussion about scheduling early bird and regular registration, and about payment process including whether or not people might submit checks via the mail.

MOTION	Move to accept budget as proposed by conference committee	MOVED/2ND/VOTE	Robinson/Siegelin/passed
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Reports of Liaisons:

JCEP / Extension Leadership Conference – Robinson & Wolfork

Have moved to virtual delivery of conference.

PILD – Gottwald & Chaney

Held a meeting this week, and have plans to offer a hybrid event for the conference.

Journal of Extension – Denny			
No report			
Webmaster - Payne			
No report			
Unfinished Business			
none			
New Business			
None			
Adjourn			
MOTION	Adjourn the August 26, 2020 Board Meeting (2:28 p.m. ET)	Moved/2nd/	Robinson/Weinstein

Next meeting: Wednesday, September, 23, 2020, 1:00 p.m. ET via ZOOM.