



Board of Directors and Committee Chairs
Meeting, February 26, 2020
Via Zoom
Minutes
 Submitted by Julie Huetteman, Secretary

Call to Order – Wolfork
Wolfork called the meeting to order at 1:00 p.m. ET

Roll Call – Huetteman			
Officers		Regional Representatives	
Terrence Wolfork (1890s), President	X	Danae Wolfe, North Central	X
Steve Siegelin (W), President-Elect	X	Fran Sulinski, North East	X
Julie Huetteman (NC), Secretary	X	Ken Jones, Southern	
Meredith Weinstein (S), Treasurer		Rebecca Sero, Western	X
Julie Robinson (S), Past President	X	Cynthia Wilson-Willis, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Teresa McCoy (NE), Awards & Recognition	X	Amanda Rysz (NC), Awards & Recognition	X
Suzanna Windon (NE), Finance	X		
Matt Benge (S), Marketing	X		
Catie Croft (1890s), Membership	X	Ken Jones (S), Membership	
Celeste Carmichael (NE), Professional Development		Danae Wolfe, (NC), Professional Development	X
Steve Siegelin (W), Resolutions & Policy	X	Julie Robinson (S), Nominating	X
Cynthia Wilson-Willis (1890s), Conference	X	Matt Benge (S), Conference	X
		Latasha Ford (1890s), Conference	X
Liaisons			
Karen Reddersen, (NE) PILD Representative (2 nd Yr.)		Katy Gottwald (S), PILD Representative (1 st Yr.)	
Marina Denny (S), JOE Representative		Teresa McCoy (NE), eXtension/NAEPSDP Fellowship	X
Webmaster			
Tom Payne			
Guests			
Terralon Chaney	X		

Approval of Agenda – Wolfork			
The agenda for February 26, 2020, was emailed to the board members for review and comment.			
MOTION	Approve the Feb. 26, 2020 agenda as provided.	MOVED/2ND/VOTE	Huetteman/Robinson/passed

Approval of Minutes – Huetteman			
Minutes of the January 22, 2020, were emailed to the board members for review and comment.			
MOTION	Approve the Jan. 22, 2020 minutes as provided.	MOVED/2ND/VOTE	Robinson/Wolfe/passed

Reports of Officers:

President's Report – Wolfork
No report Wolfork asked board members for input about what NAEPSPD is doing for professional development for membership and others in Extension. He will use that for his presentation to the Directors at PILD.
President-Elect's Report – Siegelin
Exploring sites for the 2021 conference.
Past President's Report – Robinson
No report
Secretary's Report – Huetteman
Thanks to those who have completed their Conflict of Interest forms. There are a few more board members needing to get these submitted. Reminder that the Committee POW and Budget documents are due March 1.
Treasurer's Report – Weinstein
No report

Reports of Regional Representatives:

North Central – Wolfe
Received membership list from the past from the Membership Committee, but need a bit more information. Will be using the listing to communicate to the Region.
North East – Sulinski
March and September meetings planned for the Region. Shared information about this chat setup to other Regional reps.
Southern – Jones
No report
Western – Sero
Had one new member join, and sent a welcome. Plan to do more regular communication to the Region.
1890s – Wilson-Willis
Received list of members from membership committee. Will send communication out.

Reports of Committee:

Awards and Recognition – McCoy & Rysz
<ul style="list-style-type: none">• Working on POW.• eXtension/NAEPSPD Fellowships - Met with Molly Immendorf from eXtension about the two fellowships for 2020. Shared draft of fellowship descriptions. Will be finalizing and then distributing that information. Each fellowship is for \$5,000. One is for evaluation, and the other is for program design and development. The deadline to apply for the fellowship is March 31, 2020. Application will include a cover letter, vitae, letter of support from your director, 3 professional references. McCoy will share that information.
Marketing – Benge
Next is the April newsletter. Will work with committee and be reaching out to the board for input to contribute to that. Regional Reps are encouraged to share a member to feature for a member highlight article.

Membership – Croft & Jones
<ul style="list-style-type: none"> • Checked with the Conference committee about the new member activity planned for the day before the agenda starts (on Monday). • Communicated with Web Master about updating the membership tab on the website. • 6 new members, all are professional memberships and from 1890s and Western
Nominating – Robinson
Have secured a representative from every Region, plus a retiree for the committee.
Resolutions & Policy – Siegelin
Seeking people to help with Resolutions and Policy committee. Pursuing documents presented at annual meetings to ensure our bylaws and operations documents are accurate.
Professional Development – Carmichael & Wolfe
Planning is underway for the Virtual Summer School, and the next webinar in May. Have a survey about program design models and will be sending it out to membership soon.
Finance – Windon
Working on POW. Expecting budgets submitted from committees.
Conference – Wilson-Willis, Benge, & Ford
<ul style="list-style-type: none"> • Working with Ft. Lauderdale hotel and will be discussing the menus. • Will be meeting with Treasurer and Finance Committee to discuss budget. • Have the link for December conference hotel registration ready. • For our June board meeting in Ft. Lauderdale, we will have hotel registration information soon. We will need to have hotel registration completed by May 12. • Exploring activities at the conference – during and post. Communicating with University of Florida Ft. Lauderdale Research and Education Center and considering program/activity there. Also exploring a visual tour at Fort Everglades (via bus).
Reports of Liaisons:
JCEP / Extension Leadership Conference – Robinson & Wolfork
Held JCEP conference. Executive Director has retired, and now search in process. The Spring board meeting will be in Kansas City. And next year ELC will be in Kansas City.
PILD – Reddersen & Gottwald
Conference is coming up in April.
Journal of Extension – Denny
No report
Webmaster - Payne
No report
Unfinished Business
None

New Business

None

Adjourn

Wolfork ended the meeting at 1:45 p.m.
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Next meeting: Wednesday, March 25, 2020, 1:00 p.m. ET via ZOOM.