



**Board of Directors and Committee Chairs
Meeting, April 19, 2017
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Stark
Stark called the meeting to order.

Roll Call - Downey			
Officers:		Regional Reps:	
Carrie Stark (W), President	X	Aly Valentine, North East	
Mike Lambur (S), President-Elect	X	Joy Millard, North Central	
Laura Downey (S), Secretary	X	Todd Hurt, Southern	X
Rich Poling (S), Treasurer	X	Cody Stone, West	
Karen Ballard (S), Past President	X	Terrance Wolfork, 1890s	X
Committee Chairs:			
Joe Hunnings (S), Awards & Recognition		Michael Lambur (S), Chair Policy and Resolution	X
Jodi Azulai (W), Co-Chair Marketing	X	Todd Hurt (S), Co-Chair Marketing	X
Julie Robinson (S), Co-Chair, Programs	X	Teresa Byington (W), Co-Chair Programs	
Mary Fran San Soucie (W), Co-Chair Membership		Aly Valentine (NE), Co-Chair Membership	
TBD, Chair Finance		Karen Ballard (S), Chair Nominating	X
Liaisons			
Kevin Andrews (S)-PILD Rep (2 nd Year)		Jerry Chizek (NC)-PILD Representative (1 st Year)	X
Jan Carroll (W)-JOE Representative		Julie Huetteman (NC)-eXtension Fellowship	

Secretary's Report - Downey			
Downey asked for corrections to the March meeting minutes, if any.			
MOTION	Approve the March 2017 meeting minutes.	MOVED/2ND/VOTE	Lambur/Poling/passed

Treasurer's and Finance Report - Poling			
Poling provided the April 2017 Treasurer's report. As of April 18, 2017, NAEPSDP had an account balance of \$47,821.05. Poling also provided a budget update.			
MOTION	Accept and file the March 2017 Treasurer's report	MOVED/2ND/VOTE	Ballard/Wolfork/passed

Regional Representative Reports

North Central - Millard
No report.

North East - Valentine
No report.

Southern - Hurt
No report.

West - Stone
No report.

Committee Reports

Awards and Recognition Committee - Hunnings
No report.

Marketing - Hurt and Azulai			
Azulai reported on committee member efforts and discussed challenges with maintaining the blog. Given the challenges, she questioned whether the blog should be suspended and committee efforts should be focused on Facebook posts.			
MOTION	Suspend the NAEPSPDP blog	MOVED/2ND/VOTE	Lambur/Poling/passed
Azulai will send promo ideas to board members for consideration. Stark will add discussion about promo items to a future meeting agenda.			
Information to be included in the May newsletter should be sent to Matt Binge. It was suggested that each committee provide an update to be included in the newsletter. Chizek will provide a summary from the PILD conference and Ballard will provide a summary from the JCEP conference. Robinson will send a webinar update from Jan Carroll, if received.			
There was discussion about shirts for new board members at a cost of \$40-45 a person. Currently, there is \$300 allocated to shirts for new board members.			
MOTION	Purchase shirts for new board members, committee chairs, and liaisons who do not have a NAEPSPDP shirt. Board members and others who already have a NAEPSPDP shirt have an option to purchase one themselves.	MOVED/2ND/VOTE	Lambur/Poling/passed
MOTION	Allocate funds from reserves to pay for shirts over the \$300 currently budgeted for shirts.	MOVED/2ND/VOTE	Poling/Lambur/passed
Poling reported that NAEPSPDP now has a company account with FedEx and UPS.			

Membership -San Soucie and Valentine
The committee is trying to establish a regular meeting schedule and is asking for time at the summer board meeting for San Soucie and Valentine to meet with regional representatives. The NAEPSPDP banners will be used at the upcoming NERAOC conference in San Antonio.

Chizek noted that the membership page on the website still has \$60 as the amount of dues and requested that this be updated to reflect the current amount of membership dues.

Finance – Poling

No report.

Nominating Committee – Ballard

No report.

Resolutions and Policy– Lambur

Lambur continues work on state affiliations and how to handle board members’ expenses. He is looking into how other associations handle these and will put a resolution together in the future.

At the summer board meeting, Lambur and Downey will review current Dropbox files.

Programs – Byington and Robinson

The second NAEPSPDP webinar of 2017 will be held on April 27 at 11:30 EST. Robinson has reached out to Jan Carroll to discuss her leading a webinar in the future.

This year’s conference theme was determined through a contest. 26 themes were proposed and voted on by committee members. Once the winning theme was announced, some committee members had concerns because the winning theme had the word “betting” in it. The committee is seeking input from board members.

After discussion, the board decided to change the conference theme.

MOTION	Change the conference theme to, “Creating the Future: Extension as the Catalyst”	MOVED/2ND/VOTE	Poling/Wolfork/passed
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The person who submitted the winning theme has been identified but s/he doesn’t think s/he submitted this theme. Robinson will notify this individual that his/her submission has been accepted as the winner and that s/he is eligible for a prize.

Robinson will start working to get the theme on the website and will update the conference tab on the website to reflect 2017, not 2016.

JCEP Update

Ballard shared that she and Robinson are working on a project to identify trainings on digital accessibility offered to Extension professional and to assess the training needs of Extension professionals related to digital accessibility. Findings will be presented at a digital accessibility summit this summer.

PILD Update

Lambur will lead the PILD Conference in 2019. Lambur attended the 2017 PILD Conference and found the conference informative and fun.

Next year’s PILD Conference will be April 8-11, 2018 in Crystal City.

Stark thanked Steve Siegelin for agreeing to serve as the new PILD representative for NAEPSDP.

JOE Update

Jan Carroll attended the JOE board meeting in March and is learning more about the journal. At that meeting, JOE representatives worked on a strategic plan and discussed a webinar to share with different associations. Carroll has asked about being reimbursed for expenses incurred as the JOE representative. She submitted a May newsletter article to Stark, forwarded to Matt Binge.

Old Business

Stark mentioned committee plan of work/budgets. The plan of work from the Awards Committee needs to be submitted.

New Business

Stark suggested that those members who have not renewed their membership be contacted. A personal contact would be best.

MOTION	Adjourn the April 2017 Board Meeting	MOVED/2ND/VOTE	Lambur/Ballard
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