



**Board of Directors and Committee Chairs
Meeting, December 5, 2016
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Ballard	
Ballard called the meeting to order at 4:14 pm.	

Roll Call - Downey				
	Officers:		Regional Reps:	
X	Karen Ballard (S), President	X	Aly Valentine, North East	
X	Carrie Stark (W), President-Elect	X	Amanda Taylor, North Central	
X	Laura Downey (S), Secretary		Michael Lambur, Southern	
X	Rich Poling (S), Treasurer	X	Cody Stone, West	
X	Judy Barth (W), Past President		Terrence Wolkorf, 1890s	
	Committee Chairs:			
	Mike Lambur, Co-Chair, Audit Committee		Michael Lambur (S), Co-Chair, Membership	
	Marcie Simpson, Co-Chair, Audit Committee	X	Mary Fran San Soucie, (W) Co-Chair, Membership	
X	Rich Poling, Finance	X	Rich Poling, Co-Chair, Programs	
	Joe Hunnings, Chair, Awards & Recognition	X	Julie Robinson, Co-Chair, Programs	
	Teresa Byington, Co-Chair, Marketing	X	Judith Barth (W), Chair, Nominating	
X	Todd Hurt, Co-Chair, Marketing	X	Carrie Stark (W), Chair, Resolutions & Policy	
			Kevin Andrews, PILD Representative (2 nd Year)	
			Jerry Chizek, PILD Representative (1 st Year)	
		X	Guest: Joy Millard	

Secretary's Report - Downey			
Downey asked for corrections to the November Board Meeting Minutes, if any.			
MOTION	Approve the November 2016 Board Meeting Minutes.	MOVED/2ND/VOTE	Stone/Valentine/passed

Treasurer's and Finance Report - Poling
Poling presented an account balance (as of 12/2/16) of \$62,310.76 and reviewed expenditures. Poling provided a 2016 budget update. Poling and Lambur will complete the financial review on December 6, 2016.

President's Report - Ballard
Ballard expressed appreciation for all of the work accomplished in 2016.

Committee Reports

Awards and Recognition Committee -Hunnings

Hunnings will not be able to attend the conference but Debra Davis will distribute the awards.

Marketing - Hurt and Byington

Hurt reported progress in 2016, including 10 blog posts, 2 quarterly newsletters, and new marketing materials to pass out at the conference. *Save the Date* cards for next year's conference are ready for distribution.

Membership - Lambur and San Soucie

Poling reported that an automatic reminder to renew membership was distributed to members on December 1. This was an automatic distribution through Wild Apricot. Poling reminded the group about the reception to follow this meeting.

Nominating Committee - Barth

Because Lambur was elected as President-elect, the Southern Regional Representative position has been vacated. This vacant position is to be elected by the Board.

MOTION	Elect Todd Hurt to complete a one-year term as Southern Regional Representative.	MOVED/2ND/VOTE	Stark/Valentine/passed
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Resolutions and Policy- Stark

Stark discussed the plan for reviewing the revised Constitution and Bylaws in the Annual Membership Meeting. Proposed revisions have been distributed to the membership, but no comments on the proposed changes have been submitted to Stark.

Programs - Poling and Robinson

Two conference registrants will be unable to attend due to illness. These members have requested a refund on conference registration. A refund will not be issued because the date of cancelation to receive a refund has passed.

Robinson will serve as Co-Chair of this committee next year and will continue to work on the webinar series and Virtual Summer School.

At the beginning of the conference, Regional Representatives will facilitate discussions by region. Representatives have been provided questions to use during this discussion. Time will be provided on the last day of the conference for Regional Representatives to report to the entire group.

The conference evaluation survey will be administered through Qualtrics. A link to the survey is provided at the end of the program booklet.

Audit Committee - Simpson and Lambur

No report

Regional Representative Reports

North East - Valentine
Valentine discussed barriers to recruiting new members in the North East region. Four individuals from Maryland are attending the conference. Ballard recommended using the blog to have regional discussion.
North Central - Taylor
No report
Southern - Lambur
No report
West - Stone
No report
1890's - Wolkfork
No report
PILD Representative - Chizek
No report

Old Business

At the Annual Membership Meeting, Lambur will propose an increase in membership fees to \$75. Members will have an opportunity to vote on this at the meeting.
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New Business

<p>The following have agreed to Chair or Co-chair the following committees:</p> <p>Awards and Recognition: Joe Hunnings Membership: Aly Valentine and Mary Fran San Soucie Programs: Julie Robinson and Teresa Byington</p> <p>Poling reported that an ad hoc meeting of the Finance Committee has been held and a plan of work for 2017 is being developed.</p>
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MOTION	Adjourn the December 2016 Board Meeting	MOVED/2ND/VOTE	Poling/Taylor/passed
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Adjourned.