



**Board of Directors and Committee Chairs  
Meeting, October 19, 2016  
Minutes**

Submitted by Laura Downey, Secretary

<b>Call to Order - Ballard</b>
Ballard called the meeting to order at 12:00 pm.

<b>Roll Call - Downey</b>			
	<b>Officers:</b>		<b>Regional Reps:</b>
X	Karen Ballard (S), President		Aly Valentine, North East
X	Carrie Stark (W), President-Elect		Amanda Taylor, North Central
X	Laura Downey (S), Secretary	X	Michael Lambur, Southern
X	Rich Poling (S), Treasurer		Cody Stone, West
X	Judy Barth (W), Past President	X	Terrence Wolfork, 1890s
<b>Committee Chairs:</b>			
X	Mike Lambur, Co-Chair, Audit Committee	X	Michael Lambur (S), Co-Chair, Membership
	Marcie Simpson, Co-Chair, Audit Committee		Mary Fran San Soucie, (W) Co-Chair, Membership
	Vacant, Finance	X	Rich Poling, Co-Chair, Programs
X	Joe Hunnings, Chair, Awards & Recognition	X	Julie Robinson, Co-Chair, Programs
	Teresa Byington, Co-Chair, Marketing	X	Judith Barth (W), Chair, Nominating
X	Todd Hurt, Co-Chair, Marketing	X	Carrie Stark (W), Chair, Resolutions & Policy
			Kevin Andrews, PILD Representative (2 <sup>nd</sup> Year)
		X	Jerry Chizek, PILD Representative (1 <sup>st</sup> Year)

<b>Approval of the Agenda - Ballard</b>			
Ballard asked for additions to the agenda, if any.			
<b>MOTION</b>	Approve the October 2016 Board Meeting Agenda	<b>MOVED/2<sup>ND</sup>/VOTE</b>	Lambur/Barth/passed

<b>Secretary's Report - Downey</b>			
Downey asked for corrections to the September Board Meeting Minutes, if any. Barth identified a misspelled name.			
<b>MOTION</b>	Accept to approve the September 2016 Board Meeting Minutes with revision noted by Barth	<b>MOVED/2<sup>ND</sup>/VOTE</b>	Poling/Hunnings/passed

<b>Treasurer's and Finance Report - Poling</b>			
Poling presented an account balance (as of 10/19/16) of \$45,365.34 and reviewed expenditures. Poling provided a 2016 budget update. NAEPSDP has met the 2016 membership goal and exceeded the goal for student members.			

**President's Report – Ballard**

Ballard recommend that the Annual Meeting be broadcast so that members who cannot attend the conference will be able to participate in the Annual Meeting. This will be arranged before announcing to the membership.

**Committee Reports**

**Awards and Recognition Committee –Hunnings**

Hunnings reported that Jan Carroll is the NAEPSPD representative on the JOE Board. The recipient of the Contributor Award has been selected. There was discussion about whether a plague or something else would be most appropriate for the recipient of this award.

Barth will work with Debra to prepare the Early Career Award, to be available in 2017.

**Marketing – Hurt and Byington**

A new member has offered to help Azulia with the blog. Hurt agreed to host shipping and storage of marketing materials. Andrews and Byington are working on a new newsletter template.

The next newsletter will be distributed November 1. Results from the NAEPSPD election and information on Constitution/Bylaws revisions will be included in the newsletter.

Hurt asked for material for the blog.

**Membership – Lambur and San Soucie**

Lambur reported that we have 143 members. He attributes this increase in membership to the new website, more consistent communication with members, and the work of the regional representatives.

The Membership committee met before the board meeting. The committee has accomplished their activities for this year.

In an effort to welcome newcomers, conference nametags will identify new members. Also, members of the Membership committee will be asked to interact with first time members. Lambur requested that the Board support the purchase a \$25 gift card as a new comer raffle.

<b>MOTION</b>	Approve expense to purchase \$25 gift card for newcomer raffle.	<b>MOVED/2<sup>ND</sup>/VOTE</b>	Wolfork/passed
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**Nominating Committee – Barth**

Barth reported that 59/143 members have participated in the election. Lambur agreed to send a reminder to the membership. The election will end midnight Friday, October 21.

**Resolutions and Policy– Stark**

Stark facilitated the review of suggested changes to the Constitution and Bylaws. As Stark presented changes, board members asked questions and made recommendations. Ballard suggested that Stark create a document that puts revisions into logical sections. This will make it easier for the membership to vote on the proposed changes.

**Programs - Poling and Robinson**

Robinson reported that the final webinar of 2016 will take place on October 20. Robinson asked for feedback on this year's webinars, as well as ideas for next year's webinar topics.

Stark recommended looking at the time of the webinar to make it easier for members in the West and beyond. Arkansas Extension offers a series called Tech Tuesdays. A recording of a Tech Tuesday will take place at Big Cedar Lodge. Connection information will be shared and recorded.

Poling reported that 43 individuals have registered for the conference. The goal is to have 90 attendees.

Poling reminded the group that early bird registration ends October 31 and a lodging deadline is October 28. A "share board" has been added to the website to help those who might need a roommate at the conference.

Board members decided to have Dr. Michael Middleton, President of University of Missouri, and Marshall Stewart, Vice Chancellor for Extension and Engagement, will provide a welcome address at the conference. Breakfast and the opening session on the first day will start earlier to allow for both speakers.

Optional activities will be offered during the conference.

Chizek, Stark, and Barth offered to bring projectors.

A sub-committee to select meals will start working soon.

It was suggested to hold committee meetings the last morning of the conference instead of an optional activity. Current committee chairs will organize their respective meeting, lead the meeting, and then turn over the committee to new committee chairs.

**Audit Committee - Simpson and Lambur**

No report

**Regional Representative Reports****North East - Valentine**

No report.

**North Central - Taylor**

No report.

**Southern - Lambur**

No report.

**West - Stone**

No report.

**1890's - Wolfork**

No report.

**PILD Representative - Chizek**

No report.

## New Business

Board members discussed raising membership rates in 2017. Board members supported an incremental change and a rate of \$75 was mentioned.

The Board will need to make a recommendation to the membership about a fee increase, and the membership will need to be given the opportunity to vote on this change. This can take place at the Annual Meeting.

Ballard will add this discussion to the next Board Meeting for us to decide whether to take it to the membership for a vote.

Stark asked for members to suggest new committee chairs. Poling asked for volunteers to serve as a session facilitators at the conference.

<b>MOTION</b>	Adjourn the October 2016 Board Meeting	<b>MOVED/2<sup>ND</sup>/VOTE</b>	Lambur/Stark/passed
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Adjourned at 1:44 pm CDT.