



**Board of Directors and Committee Chairs**  
**Meeting, December 2, 2019**  
**Savannah, GA**  
**Minutes**  
 Submitted by Julie Huetteman, Secretary

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| <b>Call to Order – Robinson</b>                       |
| Robinson called the meeting to order at 4:04 p.m. ET. |

|   |   |  |   |
|---|---|--|---|
| <b>Roll Call – Huetteman</b>                                    |   |  |   |
| <b>Officers:</b>  |   | <b>Regional Representatives:</b>                             |   |
| Julie Robinson (S), President                                   | X | Danae Wolfe, North Central                                   |   |
| Terrence Wolfork (1890s), President-Elect                       | X | Celeste Carmichael, North East                               |   |
| Julie Huetteman (NC), Secretary                                 | X | Todd Hurt, Southern  | X |
| Rich Poling (S), Treasurer                                      | X | Rebecca Sero, West   |   |
| Mike Lambur (S), Past President                                 | X | Cynthia Wilson-Willis, 1890s                                 | X |
|   |   | Vacant, 1994s  |   |
| <b>Committee Chairs/Co-Chairs:</b>                              |   |  |   |
| Teresa McCoy (NE), Awards & Recognition                         |   | Ken Jones (S), Awards & Recognition                          | X |
| Suzanna Windon (NE), Finance                                    |   |  |   |
| Matt Benge (S), Marketing                                       | X |  |   |
| Todd Hurt (S), Membership                                       | X | Catie Croft (1890s), Membership                              | X |
| Gwyn Shelle (NC), Programs                                      |   | Celeste Carmichael (NE), Programs                            |   |
| Terrence Wolfork (1890s), Resolutions & Policy                  | X | Mike Lambur (S), Nominating                                  | X |
| Diane Mashburn (S), Conference                                  | X | Kristi Farner (NC), Conference                               | X |
| <b>Liaisons</b>   |   |  |   |
| Karen Reddersen (NE), PILD Representative (2 <sup>nd</sup> Yr.) |   | Katy Gottwald (S), PILD Representative (1 <sup>st</sup> Yr.) |   |
| Marina Denny (S), JOE Representative                            | X | Teresa McCoy (NE), eXtension/NAEPSDP Fellowship              |   |
| <b>Webmaster</b>  |   |  |   |
| Tom Payne   |   |  |   |
| <b>Guests</b>   |   |  |   |
| Debra Davis   | X | Meredith Weinstein   | X |

Officer's Reports:

|   |
|---|
| <b>President's Report – Robinson</b>                            |
| Thank you to officers and board members for their work in 2019. |

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|---|
| <b>Treasurer's Report – Poling</b>  |
| Poling distributed the Treasurer's Report and Budget Update for Nov. 18 – Dec. 1, 2019 via email. |
| Treasurer's Report  |
| Account balances total \$ 79,642.55   |
| Net income (Nov. 18 - Dec. 1, 2019) (\$3,147.87)  |
| YTD net income: \$24,556.17   |
| Budget Update – December 2019: \$ 33,041.26   |

- On 11/20/2019, Poling emailed a corrected budget update from last month. An error in the November budget update was found by Mashburn after the November 20th meeting. Poling made the correction.
- Robinson accepted and filed for audit.
- Next report will be made available after Dec. 31, 2019.

**Secretary’s Report – Huetteman**

- November 20, 2019 meeting minutes emailed by Huetteman.
- Huetteman called for corrections.

|               |   |                                  |                    |
|---------------|---|----------------------------------|--------------------|
| <b>MOTION</b> | Approve the November 20, 2019 meeting minutes as presented. | <b>MOVED/2<sup>ND</sup>/VOTE</b> | Poling/Hurt/passed |
|---------------|---|----------------------------------|--------------------|

Reports of the Regional Representatives:

**North Central – Wolfe**

No report

**North East – Carmichael**

No report

**Southern – Hurt**

No report

**Western – Sero**

No report

**1890s – Wilson-Willis**

No report

Committee Reports:

**Awards and Recognition – McCoy and Jones**

No report

**Marketing – Bengé**

No report

**Membership – Hurt and Croft**

No report

**Nominating – Lambur**

Update on the transition for Treasurer position. During the NAEPSEP Membership business meeting on Wednesday, 12/4/2019. Lambur will announce that Poling will not serve as Treasurer as elected earlier this fall. Poling will nominate Weinstein. There will be an opportunity for nominations from the floor. We will call for a vote to elect the new Treasurer.

**Resolutions and Policy – Wolfork**

No report

**Programs – Shelle and Carmichael**

No report

**Finance – Windon**

No report

**Conference – Mashburn and Farner**

- Looking for volunteers for registration and for session facilitation. With the keynote (John Noltner) photobooth volunteers needed as participants write 25 words or less, how they have been an agent for change for Cooperative Extension.
- Assistance with photobooth setup, AV setup this evening.
- 5:30-7:30 – Tuesday reception and poster presentations – Coastal Carolina Botanical Garden at the Historic Bamboo Farm. Vans will go early to take poster presenters and setup. Then buses will be running (starting at 5:00) to bring participants there.
- Other opportunities still available to help out.

**JCEP Update – Lambur and Robinson**

No report

**PILD Update – Reddersen and Gottwald**

Registration will be open soon

**Extension Leadership Conference sponsored by JCEP Update – Wolfork and Robinson**

Registration is open

**Journal of Extension Update – Denny**

Next meeting December 18.

**Webmaster - Payne**

No report

**Old Business**

Debra Davis – looking for assistants for the strategic planning activity Tuesday at 9:45 a.m.

**New Business**

**Final Announcements and Adjourn**

|               |   |                              |                  |
|---------------|---|------------------------------|------------------|
|               |   |                              |                  |
| <b>MOTION</b> | Adjourn the December 2, 2019 Board Meeting (4:42 p.m. ET) | <b>MOVED/2<sup>ND</sup>/</b> | Huetteman/Poling |

Next meeting: **December 5, 2019, 7:30 a.m. ET, DeSoto Hotel, Pulaski Room, Savannah, GA**