



**Board of Directors and Committee Chairs
Meeting, December 10, 2018
Minutes**

Submitted by Steve Siegelin, Secretary

Call to Order – Lambur
Lambur called the meeting to order at 4:07 p.m. ET.

Roll Call – Siegelin			
Officers:		Regional Reps:	
Mike Lambur (S), President	X	Aly Valentine, North East	X
Julie Robinson (S), President-Elect	X	Joy Millard, North Central	X
Steve Siegelin (W), Secretary	X	Todd Hurt, Southern	X
Rich Poling (S), Treasurer	X	Cody Stone, West	
Carrie Stark (W), Past President	X	Terrence Wolfork, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs:			
Teresa McCoy (NE), Awards and Recognition		Ken Jones (S), Awards and Recognition	X
Suzanna Windon (NC), Finance	X	Laura Downey (S), Finance	
Jodi Azulai (W), Marketing		Danae Wolfe (NC), Marketing	X
Todd Hurt (S), Membership		Julie Huetteman (NC), Membership	X
Marina Denny (S), Programs	X	Sarah Baughman (S), Programs	X
Julie Robinson (S), Julie Robinson		Carrie Stark (W), Nominating	
Liaisons			
Steve Siegelin (W), PILD Representative (2 nd Yr)	X	Karen Reddersen (W), PILD Representative (1 st Yr)	X
Jan Carroll (W)-JOE Representative		Karen Vines (S)-eXtension Fellowship	
Webmaster			
Tom Payne			
Guests			
Terri Mayhew, NEAFCS	X		

Agenda – Lambur			
Lambur asked that we follow our standard agenda.			
MOTION	Adopt the standard agenda.	MOVED/2ND/VOTE	Poling/Julie/Passed

President’s Report – Lambur			
Thanks for a wonderful experience. We have grown to 151 members. Thank you to everyone for all your hard work!			

Secretary's Report – Siegelin			
Siegelin distributed the final draft of the minutes from the October 18 through November 15, 2018 Board Meeting via email. No corrections have been offered.			
MOTION	Approve the minutes of the October 18 through November 15, 2018 Board Meeting as emailed.	MOVED/2ND/VOTE	Robinson/Hurt/Passed

Treasurer's and Finance Report – Poling			
Poling distributed the Treasurer's Report and Budget Update for September via email. Account balances total \$70,452.12 Net income (November 15 – December 8, 2018) \$2,135.95 YTD net income: \$15,439.84			
MOTION	Accept and file the September 2018 Treasurer's Report and Budget Update	MOVED/2ND/VOTE	Robinson/Wolfork/Passed

North Central – Millard			
No report.			

North East – Valentine			
Quite a few people from the NE region attending this year.			

Southern – Hurt			
No report.			

West – Stone			
No report.			

1890 – Wolfork			
No report.			

1994 – Vacant			
No report.			

Programs – Denny and Baughman			
Thank you to everyone, especially the foods and menu committee. There are a number of dietary restrictions, refer people to Denny or Baughman Housekeeping.			

- QR codes on your name tags allow the sharing of contact information.
- Poster session is set up and posters are being set up.
- Conversation and Activity walls are up.
- Marketing will make an announcement about the promotional videos (See Terrence Wolfork)
- NE regional meeting in Madison, Southern/1890s regional meeting in Grand Ballroom C
- \$350 minimum on the cash bar
- Committee signup poster is set up at Registration. Membership committee will provide sign up sheets.

Lambur passed out and reviewed the agenda for the Annual Membership Meeting.

- Regional Reps will do one regional report (Hurt).
- Committee reports, 1 to 3 minutes, one person is preferred, be ready to be the next person.

Sponsors

Mississippi State – Printing Brochures

University of Georgia – Sign Holders

University of Maryland Extension – President’s and Newcomers Reception, and Poster Session Easels

Virginia Cooperative Extension – President’s and Newcomers Reception and Providing Concurrent Session AV Equipment.

Awards and Recognition Committee – McCoy and Jones

No Report

Finance – Windon

Met with Wild Apricot to determine that it may be better to pursue payment services through Wild Apricot, over PayPal. Reviewed the report that will be provided during the Membership meeting and in the written report.

Marketing – Wolfe

15% growth in the Facebook page.
 Land’s End logo items are now accessible from our website.
 Lambur owes \$200 for 40 new members this year to satisfy his pledge of a \$5 donation per new member this year.

Membership – Hurt and Huetteman

Working on new marketing videos.

Nominating Committee – Stark

Congratulations to the newly elected officers.
 President-Elect - Terrence Wolfork
 Secretary - Julie Huetteman
 Western Region Rep - Rebecca Sero
 NC Reg Rep - Danae Wolf

1890's Reg Rep - Cynthia Wilson-Willis

Resolutions and Policy– Robinson

No Report

JCEP Update – Stark, Robinson

No Report

PILD Update – Siegelin and Reddersen

Proposals (26 presentations, 5 posters) are being reviewed on this time.

Journal of Extension Update – Carroll

No report.

eXtension Fellowship

No report.

Extension Leadership Conference sponsored by JCEP Update - Lambur

Extended the RFP deadline and received approximately 80 proposals.

Old Business

None

New Business

None

Final Announcements

Give Silent Auction items to Stark.

MOTION	Adjourn the December 10, 2018 Board Meeting (4:38 p.m. ET)	MOVED/2ND/VOTE	Valentine/Hurt
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Next meeting:

Thursday, December 13, 7:00 to 8:00 a.m., Madison Room